



RULES AND REGULATIONS OF THE SRI SATHYA SAI SERVICE ORGANISATION OF MAURITIUS

ARTICLE I : DENOMINATION - DURATION – SEAL- INTERPRETATION

- 1.1 The Association shall be known as **THE SRI SATHYA SAI SERVICE ORGANISATION OF MAURITIUS** and shall hereafter be referred to as the ‘Organisation’.
- 1.2 The Organisation shall be affiliated to **THE CENTRAL OFFICE, SATHYA SAI SEVA ORGANISATION**, Prashanti Nilayam, Andra Pradesh, INDIA (the ‘Central Office’) and, having at its head Bhagawan Sri Sathya Sai Baba .
- 1.3 The Organisation will form part of a zoning system pursuant to a decision of the Central Office and shall therefore form part of and will operate within the international framework established by the Central Office.
- 1.4 The duration of the Organisation shall be unlimited.
- 1.5 The Organisation shall have a seal bearing its name and emblems as set out in schedule “A”.
- 1.6 For the purpose of these Rules: -
 - 1.6.1 “Centres and Devotional Groups” means “branches” established by the Organisation.
 - 1.6.2 Central Office means the main office of the **SATHYA SAI SEVA ORGANISATION**, Prashanti Nilayam, Andra Pradesh, INDIA, which is the supreme Authority of the whole Sathya Sai Service Organisations of the world.
 - 1.6.3 “ Central Coordinator” means a delegate appointed by the Central Office, for the zone, within the International framework, under which the Organisation falls.

ARTICLE 2 : SEAT

- 2.1 The seat of the Organisation shall be at the ANANDAM, Dispensary Road, La Caverne, VACOAS or at any such other place designated by the Central Council of the Organisation.
- 2.2 Any change of address shall be notified to the Registrar of Associations within fourteen days of such change.

ARTICLE 3- OBJECTS OF THE ORGANISATION

The objects of the Organisation shall be:-

- 3.1 to help the individual:
 - 3.1.1 discover his innate divinity and regain his self-confidence and faith in God;
 - 3.1.2 translate into daily practice unconditional divine love through devoted service;
 - 3.1.3 live his life in harmony with joy, grace, human excellence and lasting happiness; and
 - 3.1.4 become aware of the truth that God IS ONE and IS inherent in all beings.
- 3.2 to propagate the Unity of Faiths.
- 3.3 to elevate Human Values among devotees of Bhagawan Sri Sathya Sai Baba and, in the society in general.
- 3.4 to develop the Consciousness that leads to the realisation of the Brotherhood of man and the Fatherhood of God.
- 3.5 to disseminate the teachings of Bhagawan Sri Sathya Sai Baba.
- 3.6 to establish and consolidate Centres and Devotional Groups.
- 3.7 to guide and supervise all the activities of the Centres and Devotional Groups in their jurisdiction and maintain liaison between the Central Office and the Centres and Devotional Groups.

ARTICLE 4 - MEMBERSHIP

- 4.1 Membership of the Organisation is open to any person who is a spiritual aspirant, who has faith in the teachings of Bhagawan Sri Sathya Sai Baba and who is prepared to make efforts in order to abide by:
 - 4.1.1 the nine-point Code of Conduct as set out in the Charter at Schedule "B" of these rules.

- 4.1.2 the Ten principles as laid down by Bhagawan Sri Sathya Sai Baba for Sathya Sai Organisations, at Schedule “C” of these rules; and
- 4.1.3 the rules and regulations of the Organisation
- 4.2 A minor may, with the written consent of his/her responsible party, be admitted as an Ordinary Member after registration of the Organisation.
- 4.3 No minor shall be appointed to the Central Council, or as an officer, of the Organisation .
- 4.4 There shall be two categories of members as follows: Ordinary members and Active members.
- 4.5 **Ordinary members** shall be those persons as defined at paragraph 4.1 above.
- 4.6 **Active Members**, shall be those members who devote at least four hours per week to the conduct of activities and administration of the Organisation and of the Centres and Devotional Groups, over and above his spiritual exercises.
- 4.7 No Active Members of the Organisation shall be involved in active politics.
- 4.8 None of the members shall contribute any fee to the organisation on their admission.
- 4.9 All applications for membership with the Organisation shall be made in writing and addressed to the Secretary of the Organisation with a written recommendation from the Centre or Devotional Group of the locality of the applicant.
- 4.10 All decisions to accept or to reject any application for membership shall be dealt with by the Central Council, which shall assign no reason for such decision.

ARTICLE 5 – THE CENTRAL COUNCIL AND THE REGIONAL COORDINATING COMMITTEE

- 5.1 The Organisation shall be managed by a Central Council comprising of 21 Active members of age to be appointed every two years at the Annual Delegates Meetings and ratified by the Central Coordinator.
- 5.2 The appointed members shall choose from among themselves: -
- 5.2.1 a Chairman;
- 5.2.2 a Vice Chairman
- 5.2.3 a Secretary;
- 5.2.4 an Assistant secretary
- 5.2.5 a Treasurer;
- 5.2.6 an Assistant Treasurer
- 5.2.7 a Publication Coordinator
- 5.2.8 a National Study Circle Coordinator;
- 5.2.9 a National Spiritual Coordinator;

- 5.2.10 a National Service Coordinator;
 - 5.2.11 a National Educational Coordinator;
 - 5.2.12 a National Ladies Coordinator;
 - 5.2.13 a National Youth Coordinator;
 - 5.2.14 Chairman of Regional Co-ordinating committees (7)
- 5.3 The Central Council may co-opt up to a maximum of five (5) members who shall be Active Members of the Organisation with no voting right.
- 5.4 Notice of candidature from delegates and every motion purported to be on the agenda shall be given in writing to the Secretary of the Organisation at least seven days before the date for which the meeting is scheduled.
- 5.5 The postmark date or any acknowledgement of receipt of the candidature or motion by the Secretary of the Organisation shall be proof of such notification within the required time limit.
- 5.6 No Active member can become an Officer if he is already an officer of another spiritual organisation.
- 5.7 All Officers shall hold office for an initial period of two (2) years.
- 5.8 The Officers shall be appointed every two (2) years but shall continue to hold office until their successors have been duly appointed.
- 5.9 Any ten appointed members present excluding co-opted members shall form a quorum for a meeting of the Central Council.
- 5.10 The Notice for the meeting of the Central Council stating the agenda, venue, date and time of the meeting shall be issued and delivered seven days prior to the proposed date of the meeting, either by hand or by post.
- 5.11 In the event that a vacancy exists up to a maximum of three during a term of office at the level of the Central Council of the Organisation, the remaining members of the Central Council shall fill the vacancy at a special Delegates Meeting convened for the purpose.
- 5.12 The absence of a member from three consecutive Central Council meetings without good and sufficient cause shall give the right to the Central Council to replace him by another one.
- 5.13 No person who is an undischarged bankrupt, or has, within the three preceding years, been convicted of any offence involving fraud or dishonesty or immoral acts shall be qualified to become an officer or having been so nominated shall continue to act as such.
- 5.14 The Central Council shall meet at least once every month or whenever the Chairman shall deem it necessary.

5.15 No member of the Central Council shall receive any fee or remuneration for his services.

5.16 The Republic of Mauritius shall be divided into seven regions as follows:

- 5.16.1 Pamplemousses & Riv. Du Rempart
- 5.16.2 Port Louis
- 5.16.3 Upper Plaine Wilhems
- 5.16.4 Lower Plaine Wilhems & Black River
- 5.16.5 Moka -Flacq
- 5.16.6 Grand Port
- 5.16.7 Savanne

5.17 In order to conduct and monitor activities of the Centres and Devotional groups in these seven regions, the Organisation shall have seven (7) **Regional Co-ordinating Committee**, to be set up as a sub-committee of the Central Council, consisting of :-

5.17.1 One Chairman from each region, who shall be appointed as per article 5.2 and who shall be a member of the Central Council and ;

5.17.2 Officers of Centres and Devotional Groups from that region;

ARTICLE 6- POWERS AND FUNCTIONS OF THE CENTRAL COUNCIL

6.1 The Centres and the Devotional Groups shall be established in various regions in the Republic of Mauritius and shall be bound by decisions taken by the Central Council and the rules of the Organisation.

6.2 The Central Council shall allot affiliation numbers to the Centres and Devotional Groups

6.3 The Central Council shall have the power to take any disciplinary measures that shall be deemed appropriate against any member of, or Officers of the Organisation who fails to meet his commitment as a member (as defined) or who engages in activities that are detrimental to the objects of the Organisation;

6.4 The Central Council is empowered to frame byelaws to regulate the conduct of activities of the Organisation.

6.5 The Central Council shall hold consultative meeting with delegates of the Centres or Devotional Groups, to discuss and explain the proposed byelaws, which may be approved thereafter at a Delegates Meeting.

6.6 The Central Council shall have the power to appoint any such staff on a full-time or part-time basis.

6.7 The Central Council is empowered:

6.7.1 to invest the funds of the Organisation in recognised securities;

6.7.2 to lease or to take on lease or to let movable or immovable property;

provided that the sanction of a Delegates Meeting shall first be sought for any transaction exceeding one thousand rupees per item in value or four thousand rupees in any one year (or for any amount that may subsequently be provided for in the relevant law);

6.7.3 to accept donations and legacies from Devotees and well wishers provided that such donations and legacies be free from any conditions detrimental to the objects of the Organisation.

6.8 The Central Council shall not be empowered to dispose, pledge, mortgage or charge any property worth more than three thousand rupees (or any amount that may subsequently be provided for in the relevant law) and belonging to the Organisation unless such transaction has been approved by "**special resolution**" in accordance with Section 30 of the Registration of Associations Act.

6.9 The Central Council is empowered to dissolve any Centre or Group that is not functioning within the rules of the Organisation.

6.10 Any decision to dissolve a Centre or Devotional Group shall not be made:

6.10.1 without consultation with the Central Co-ordinator or a representative of the Central Office; and

6.10.2 without affording the Centre or Devotional Group in question an opportunity to explain its failure to operate within the rules before the Central Council convened for the purpose.

6.11 The Central Council shall obtain reports from all the Centres and Devotional Groups for each semester and shall be responsible for drawing up a consolidated report for all the Centres and Groups within the Organisation which shall be submitted to the Central Office thereafter.

6.12 The Central Council shall obtain monthly interim reports from all the Centres and Devotional Groups to ensure that they are being run smoothly and shall take note and attend to any particular dispute or problem that may arise within a Centre or Devotional Group

ARTICLE 7- MODE AND RIGHT OF VOTING.

7.1 Appointment of officers, or any other decision except special resolutions, at a Delegates Meeting, shall be reached by consensus from the members present at the meeting.

7.2 In the absence of consensus from the members, voting shall normally be made by show of hands, by members present at the meeting.

- 7.2. Voting by proxy at general meetings shall not be allowed.
- 7.3 All delegates present at a Delegates Meeting, shall have the right to participate in the appointment of candidates, taking of special resolution or any other decision, in accordance to section 7.1.
- 7.4 Each delegate shall be entitled to one vote, provided that his name appears in the Register of members, at any Delegates Meeting.

ARTICLE 8 –DELEGATES MEETING

- 8.1 The Annual Delegates Meeting of the Organisation shall consist of the following members:
- 8.1.1 members of the Central Council, and
- 8.1.2 two Delegates of each Centre or Devotional Group.
- 8.2 The Annual Delegates Meeting shall be held not later than three (3) months after the Accounting date.
- 8.3 Special Delegates Meeting shall be called whenever the Central Council so decides or whenever there is a written request made by not less than ten percent (10%) of the number of members. In the latter case the Central Council shall cause the meeting to be convened and held within one month from the date of request.
- 8.4 If the Central Council fails to comply with paragraph 8.3 above, five signatories or ten percent of the signatories whichever is the lesser, may convene and hold the meeting as provided in paragraph 8.6 below.
- 8.5 Fifty percent (50%) of the number of delegates shall constitute a quorum.
- 8.6 In case there is no quorum :-
- 8.6.1 the Annual Delegates Meeting shall be postponed for a fortnight and at the subsequent meeting whatever be the number of Delegates present the business of the day shall be carried out
- 8.6.2 all other Special Delegates Meetings shall be absolutely dissolved.
- 8.7 Notice of any Delegates Meeting including the Agenda shall be given in writing by the Secretary of the Organisation to the Secretary of every Centre and Devotional Group, at least fourteen (14) days before the date fixed for the Delegates Meeting.

ARTICLE 9 –TERMINATION OF MEMBERSHIP

- 9.1 The Central Council may terminate the membership of any member in case of misconduct.
- 9.2 In every case the defaulting member shall be convened before the Central Council, where he shall :-

- 9.2.1 have the right to be heard and to lay his defence;
- 9.2.2 be entitled to call witnesses to depone in his favour;
- 9.2.3 send his defence in writing if he so wishes;

provided that if a member is summoned to appear before the Central Council and fails to do so, the Central Council may take a decision in the matter.

- 9.3 Any decision taken by the Central Council shall be notified to the defaulting member by registered mail.
- 9.4 The defaulting member shall have the right to an appeal against any decision taken by the Central Council by sending his appeal to the Secretary by registered mail.
- 9.5 Any appeal under paragraph 8.4 above shall be sent to the Secretary not later than fifteen (15) days after the receipt of the notification of the decision of the Central Council by the member concerned, provided that no appeal shall be considered after this time limit has expired.
- 9.6. On receiving an appeal under paragraph 8.5 above, the Central Council shall cause a special delegates meeting to be convened and held within one month of receipt of the notice of appeal failing which the charges levelled against the defaulting member shall automatically lapse.
- 9.7. The decision of the Special Delegates meeting concerning the appeal shall be final.
- 9.8. A member who resigns or who is expelled forfeits all his rights to any property of the Organisation and to any contribution, monetary or otherwise, he may have made to the Organisation.

ARTICLE 10 -DUTIES AND RESPONSIBILTIES OF OFFICERS

- 10.1 Every Officer shall take the following oath, before commencing his activities within the Organisation:

“ THAT HE WILL REFRAIN FROM ANY ACT OF COMMISSION OR OMISSION WHICH WILL ADVERSELY AFFECT THE NAME OF THE ORGANISATION”

“ THAT HE WILL NOT FALL PREY TO EXHIBITIONISM, TEMPTATION AND SHALL CARRY OUT IN ACTUAL PRACTICE, IN HIS OWN LIFE, THE RULES AND RESTRICTIONS LAID DOWN BY BHAGAWAN SRI SATHYA SAI BABA”

ARTICLE 11 - DUTIES OF THE CHAIRMAN

- 11.1 The duties of the Chairman of the Organisation shall be as follows: -
 - 11.1.1 to chair over all meetings of the Central Council including the Delegates Meetings;
 - 11.1.2 to always devote himself to the proper management of all the affairs of the Organisation and to its progress and protection.

- 11.1.3 to ensure that the affairs of the Organisation are carried out according to the Rules of the Organisation or pursuant to any directives issued by the Central Office;
- 11.1.4 to bring to the notice of other members of the Central Council all urgent matters or any matter that calls for immediate attention for consideration and approval at the next meeting;
- 11.2 The Chairman shall be an ex-officio member in all sub-committees that the Central Council shall set up and may delegate any member of the Central Council to attend such committees.
- 11.3 The Chairman shall submit a report on the working of the Organisation for the preceding accounting period, together with a statement of accounts drawn up and signed by the Treasurer and certified by the Auditor(s) at the Annual Delegates Meeting.
- 11.4 In case of absence, the Chairman shall be replaced by the Vice Chairman, who shall exercise the same powers and rights, and assume the same responsibilities as those of the Chairman.
- 11.5 In the absence of both the Chairman and the Vice-Chairman, any Council member chosen from among and by the other Council members present at a meeting shall preside over the meeting.

ARTICLE 12- DUTIES OF THE SECRETARY

- 12.1 The duties of the Secretary of the Organisation shall be as follows: -
 - 12.1.1 to convene all meetings of the Central Council and of the Delegates Meeting.
 - 12.1.2 to draw up the minutes of proceedings of meetings which shall after confirmation at the ensuing meetings be signed by him and the Chairman.
- 12.2 In respect of each Centre and Devotional group the Secretary of the Organisation shall keep a register of members in which shall be recorded:
 - 12.2.1 the names and surnames of each member;
 - 12.2.2 his address;
 - 12.2.3 the date of his admission;
 - 12.2.4 his date of birth;
 - 12.2.5 such other particulars as the Central Council may require.
- 12.3 The Secretary of the Organisation shall have the custody of the records of the Organisation.
- 12.4 The Secretary of the Organisation shall maintain an up-to-date list of each of its Centre and Devotional Group with the names and addresses of its Officers as well as that of members.
- 12.5 The Secretary of the Organisation shall compile report from different Regional Coordinating Committees to send to the Central Office;

- 12.6 The Secretary of the Organisation shall, not later than three months after the accounting date in every year, forward to the Registrar of Associations a return containing-
- 12.6.1 a certified copy of the statement of the Organisation required to be submitted to the Annual Delegates Meeting under Section 22 of the Registration of Associations Act, together with a declaration specifying whether the statement has been approved by the meeting;
 - 12.6.2 a statement of the names and postal addresses of the officers of the Organisation;
 - 12.6.3 a return of the membership of the Organisation as on the 31st December of the preceding year; and
 - 12.6.4 where the Organisation has amended its rules during the accounting period, a copy of the rules of the Organisation as amended.
- 12.7 The Secretary of the Organisation shall, within fourteen days of any change among the officers or in the address of the office of the Organisation, give written notice of the change to the Registrar of Associations.
- 12.8 In case of absence, the Secretary of the Organisation shall be replaced by the Assistant-Secretary of the Organisation, who shall exercise the same powers and rights, and assume the same responsibilities as those of the Secretary.

ARTICLE 13- DUTIES OF THE TREASURER

- 13.1 The duties of the Treasurer of the Organisation shall be as follows:
- 13.1.1 to have the custody of all the account books of the Organisation;
 - 13.1.2 to receive all donations and sums of money due or accruing to the Organisation and deliver receipts thereof;
 - 13.1.3 to deposit into one or more of the local banks, chosen by the Central Council, all monies received by him within the shortest possible delay;
 - 13.1.4 to keep a "**Record of Revenue**" in the form prescribed by law and a cash book showing its receipts and payments and to produce before the Central Council a statement showing the financial transactions of the Organisation that have been channelled through and authorised by the Central Council every month;
 - 13.1.5 to produce his account books for examination whenever required by the Chairman or by the Auditors of the Organisation;
 - 13.1.6 to sign all cheques, deeds and other documents together with the Chairman;
 - 13.1.7 to keep a "**Register of Members**" as prescribed by law;
 - 13.1.8 to prepare the statement of accounts;

- 13.1.9 to effect all payments exceeding one hundred rupees by cheque;
- 13.1.10 The Treasurer shall be allowed to keep in his possession a sum not exceeding one thousand rupees (Rs1000), as petty cash;
- 13.2 In case of absence, the Treasurer of the Organisation shall be replaced by the Assistant-Treasurer of the Organisation who shall exercise the same powers and rights, and assume the responsibilities as those of the Treasurer.

ARTICLE 14 -DUTIES OF NATIONAL SPIRITUAL COORDINATOR

- 14.1 The National Spiritual Coordinator shall promote the practice of the spiritual activities of the Organisation.
- 14.2 The National Spiritual Coordinator shall promote and lay emphasis on the Unity of faiths, understanding and study of other religious scriptures and to propagate the messages and teachings of Bhagawan Sri Satya Sai Baba.
- 14.3 The National Spiritual Coordinator shall ensure that the Centres and Devotional Groups carry out spiritual activities as recommended by Bhagawan Sri Satya Sai Baba.
- 14.4 The National Spiritual Coordinator shall ensure that spiritual talks delivered in Centres and Devotional Groups do not diverge from the spiritual teachings of Bhagawan Sri Satya Sai Baba.

ARTICLE 15 -DUTIES OF NATIONAL EDUCATION COORDINATOR

- 15.1 The National Education Coordinator shall organise the training of teachers of **Sai Spiritual Education(SSE)** for children attending SSE Classes(Bal-vikas classes) in Centres and Devotional Groups, prepare teaching materials and standard lesson plans for children of different age groups and ensure the smooth running of the SSE Classes throughout the island.
- 15.2 The National Education Coordinator shall organise training activities for practising teachers as and when necessary.
- 15.3 The National Education Coordinator shall assist in propagating the **Sathya Sai Education in Human Values** especially for children whose parents are non-devotees or not members of the Organisation ;
- 15.4 The National Education Coordinator shall organise the training of teachers in **Sathya Sai Education in Human Values**.
- 15.5 The National Education Coordinator shall prepare well documented proposals to secure the introduction of **Sathya Sai Education in Human Values** programmes in public educational institutions;

- 15.6 The National Education Coordinator shall ensure that all the Centres and Devotional Groups carry out the Sai Spiritual Education programmes as per the guidelines from the **Sathya Sai International Institute for Sai Spiritual Education Programmes in all countries.**
- 15.7 The National Education Coordinator shall take any such action as may be necessary for the promotion of Sai Spiritual Education and Sathya Sai Education in Human Values.
- 15.8 The National Education Coordinator shall prepare Action Plan, monitor its implementation and submit half yearly report as may be required by the Chairman.

ARTICLE 16- DUTIES OF THE NATIONAL SERVICE COORDINATOR

- 16.1 The National Service Coordinator shall identify the real need that exists in the country for service activities before engaging, guiding and advising Centres and Devotional Groups in any service activities to be undertaken;
- 16.2 The National Service Coordinator shall ensure that the service activities are carried out with professionalism ;
- 16.3 The National Service Coordinator shall motivate devotees and members to take part in service activities and to bring about a spiritual transformation through selfless service;
- 16.4 The National Service Coordinator shall support other wings of the Organisation;
- 16.5 The National Service Coordinator shall arrange for blood donation, disaster relief and such activities, at a national level.
- 16.6 The National Service Coordinator shall prepare action plan, monitor its implementation and submit half yearly report as may be required by the Chairman of the Organisation
- 16.7 The National Service Coordinator shall arrange for the design and production of a common scarf for all members of the Service Wing of Centres and Devotional Groups of the Organisation.

ARTICLE 17 -DUTIES OF THE NATIONAL LADIES' COORDINATOR

- 17.1 The National Ladies Coordinator shall inspire and motivate lady members to play an active role as regards the Organisation including the promotion of their respective traditions, religions and cultures;
- 17.2 The National Ladies Coordinator shall organise training sessions so as to develop leadership potential and confidence among lady members; and

- 17.3 The National Ladies Coordinator shall promote the study of “Stree **Dharma**” (duties and responsibilities of the women in the society).
- 17.4 The National Ladies Coordinator shall prepare Action Plan, monitor its implementation submit half yearly report as may be required by the Chairman of the Organisation.

ARTICLE 18 - DUTIES OF THE NATIONAL YOUTH COORDINATOR

- 18.1 The National Youth Coordinator shall establish Youth wings at National, Regional and Centre levels to develop young talents and abilities.
- 18.2 The National Youth Coordinator shall maintain liason between Youth wings of Centres and Devotional Groups in the different regions.
- 18.3 The National Youth Coordinator shall develop leadership courses for the youth and to groom dynamic and inspired future leaders of the Organisation;
- 18.4 The National Youth Coordinator shall prepare an annual action plan of service activities relevant to the Country’s needs in consultation with the Service Coordinator.
- 18.5 The National Youth Coordinator shall take such actions as may be necessary for conducting, expanding and intensifying youth activities towards spiritual development.

ARTICLE 19 - PUBLICATION COORDINATOR OF THE CENTRAL COUNCIL

- 19.1 The duties of the **Publication Coordinator** shall be as follows:
- 19.1.1 to organise the sale of books, records, tapes, pictures through the Centres and Devotional Groups and to ensure that such sales are carried out in a proper way, keeping a minimal margin to cover overhead expenses;
- 19.1.2 to supervise and be in charge of publication of books, records, tapes, photos in the country in consultation with the Central Co-ordinator (representative of the Central Office, responsible for the zone under which Mauritius is found) and the Sri Sathya Sai Books and Publications Trust, Prashanti Nilayam, INDIA, in relation to the publication of books.
- 19.1.3 to give written approval, prior to the publication of any materials, records, tapes and similar items, for the Organisation in Mauritius;

ARTICLE 20 – DUTIES OF AUDITORS OF THE ORGANISATION

- 20.1 There shall be two Auditors who shall be appointed at the Annual Delegates Meeting and shall need the approval of the Registrar of Associations, if they are not professionally qualified.

- 20.2 Any Auditor may be removed and replaced by a decision of a Delegates Meeting;
- 20.3 The Auditors shall make a thorough examination of all the books and documents in the custody of the Treasurer yearly and shall forthwith report to the Chairman of any errors or omissions that they may have perceived in the course of his examination.
- 20.4 The Auditors shall verify and certify all statements of accounts prior to their being submitted at the Annual Delegates Meeting of the Organisation
- 20.5 The Auditors shall draw an inventory of all the assets of the Organisation at least once yearly.
- 20.6 The Auditors shall hold office for 2 years concurrently with the term of office of the Central Council.
- 20.7 The Central Council shall upon written request by the Auditors submit the accounts of the Organisation for audit.

ARTICLE 21 - SECURITY BOND

- 21.1 The Chairman, the Treasurer, the Vice-Chairman and the Assistant Treasurer of the Organisation shall each become bound with two sureties in the sum of One thousand rupees (Rs 1000) jointly and severally for the true performance of their duties.
- 21.2 The security bonds shall be filed in the office of the Registrar of Associations without undue delay.

ARTICLE 22 - DISPUTES

- 22.1 Any disputes or problems arising between any Centre and Devotional Group or between the Organisation and any of its member or any person's claim by or through a member of the Organisation shall be resolved amicably and on the basis of love, understanding and harmony by the Central Council.
- 22.2 With regard to 22.1 above, the decision of the Central Council shall be final.

ARTICLE 23 - FUND RAISING

- 23.1 The Organisation shall not resort to public appeal for donations nor raise fund by way of voluntary subscription, through concert, charity show or any other ways that is contrary to the principles of the Organisation.
- 23.2 The only means by which the Organisation may receive funds is by direct voluntary donations from devotees and well-wishers.

ARTICLE 24 - ACTIONS BY OR AGAINST THE ORGANISATION

- 24.1 The Organisation shall act, sue and shall be sued, implead or be impleaded and shall do all other acts under its corporate name through its Secretary.

- 24.2 Whenever the Organisation shall be sued or be impleaded and whenever it shall be necessary to serve notices, summonses or any other legal process, judicial or extra-judicial, upon the Organisation, service upon the Secretary shall be good and sufficient upon the Organisation.

ARTICLE 25 - AMENDMENTS AND WINDING UP

- 25.1 No amendments of these rules shall be effected except by "**special resolution**" taken in accordance with Section 30 of the Registration of Associations Act and such amendments shall not be implemented until and unless registered by the Registrar of Associations.
- 25.2 In the event of winding up of the Organisation, all its property, movable or immovable, its cash at bank and in hand, shall be disposed of in conformity with law.
- 25.3 The decision to dissolve the Organisation or to amalgamate it with another association shall be taken by "**special resolution**" in conformity with law.
- 25.4 Where the Organisation has taken a "**special resolution**" that it shall be wound up, the Secretary shall, within fourteen days after the resolution has been approved, give written notice of the resolution to the Registrar of Associations and lodge with him –
- 25.4.1 a certified copy of the minutes of proceedings of the general meeting at which the "**special resolution**" to wind up the Organisation has been approved;
- 25.4.2 a detailed statement of the assets and liabilities of the Organisation; and
- 25.4.3 a declaration signed by him that Section 30 of the Registration of Associations Act has been complied with.
- 25.5 In the event of the Organisation shall be required to be wound up, all its property shall vest in the Registrar of Associations who shall proceed as laid down in Section 18 of the Registration of Associations Act.

ARTICLE 26 - SIGNING OF CHEQUES, DEEDS AND OTHER DOCUMENTS

- 26.1 All cheques, deeds and other documents legally binding the Association shall be signed jointly by the Chairman and the Treasurer.
- 26.2 In the absence or incapacity of the Chairman or the Treasurer, these documents shall be signed by the Vice Chairman or Assistant Treasurer respectively.

ARTICLE 27 – CENTRES AND DEVOTIONAL GROUPS

- 27.1 The Organisation may establish Centres and Devotional Groups in each town and village of Mauritius and Rodrigues in accordance with the provisions of the Registration of Associations Act.

- 27.2 In these rules a branch shall be referred to as Centre and Devotional Group.
- 27.3 Where a Centre or Devotional Group is established -
- 27.3.1 no person shall be admitted as a member of a Centre or Devotional Group except by a decision of the Central Council and on written recommendation of the Centre and Devotional Group.
- 27.3.2 each Centre and Devotional Group shall maintain in serial order a Register of its members under the categories of 'Active Members' and 'Ordinary Members' separately showing the full names together with the address, date of birth and telephone number of each member.
- 27.3.3 no person shall be a delegate:
- 27.3.3.1 unless the Centre and Devotional group was established more than five months before the date of the Delegates Meeting.
- 27.3.3.2 unless he has been a member of the Centre or Devotional Group for at least six months
- 27.4 Where a Centre and Devotional Group is established or dissolved, the Organisation shall give written notice of the establishment or dissolution of the Centre and Devotional Group as the case may be, to the Registrar of Associations not later than fourteen days after the establishment or dissolution..
- 27.5 The Organisation shall not later than forty five days before its Annual Delegates Meeting give each Centre and Devotional Group written notice of the meeting, specifying:
- 27.5.1 the matters to be considered at the Annual Delegates Meeting;
- 27.5.2 the number of delegates to be appointed by the Centre and Devotional Group;
- and
- 27.5.3 the number of delegates to be elected by every other Centre and Devotional Group of the Organisation;
- 27.5.4 the election or appointment of members of the Central Council.
- 27.6 The Secretary of every Centre or Devotional Group shall not later than seven days after receiving a notice under rule 26.5., convene the Annual General Meeting of the Centre or Devotional Group at which :
- 27.6.1 all matters to be discussed at the Annual Delegates Meeting of the Organisation shall be considered;
- 27.6.2 the election or appointment of the six members of the Executive Committee and Wings Coordinators of the Centre or Devotional Group shall be effected.
- 27.6.3 the appointment of the delegates to represent the Centre or Devotional Group at the Delegates Meeting, shall be effected.
- 27.7 For the purpose of any Delegates Meeting of the Organisation:

- 27.7.1 each Centre or Devotional Group shall appoint two delegates.
- 27.7.2 a Centre or Devotional group shall not be represented by any delegates unless the Centre or Devotional Group was established more than five months before the date of the Delegates meeting of the Organisation.
- 27.7.3 a Centre or Devotional group shall be represented only by delegates who are Active members of the Organisation.
- 27.8 Each Centre or Devotional Group shall be managed by an Executive Committee consisting of six members to be elected or appointed at the Annual General Meeting of the Centre or Devotional Group to be convened by the Secretary of the respective Centre or Devotional Group and held as provided for at Article 28.
- 27.9 Active members standing as candidates for appointment as members of the Executive Committee shall submit their names to the respective Branch Secretary and to the Secretary of the Central Council not later than ten days before the Annual General Meeting.
- 27.10 The appointed Executive committee members shall select among themselves a Branch President, a Branch Vice President, a Branch Secretary, a Branch Assistant Secretary, a Branch Treasurer, a Branch Assistant Treasurer and shall hold office for two years concurrently with the term of office of the Central Council of the Organisation.
- 27.11 Each Centre and Devotional Group shall submit a programme of activities to be organised during the year to the Central Council.
- 27.12 The Branch President shall be the spokesman of the Centre or Devotional group and shall preside over all the meetings and activities of the Centre or devotional group.
- 27.13 The Branch Secretary shall :**
- 27.13.1 convene all meeting of the Centre or Devotional Group;
- 27.13.2 prepare minutes of proceedings for every meeting held;
- 27.13.3 have all the minutes of proceedings countersigned by the Branch President after the approval at the ensuing meetings; and
- 27.13.4 file a copy of the minutes of proceedings of each meeting with the Central Council;
- 27.14 The Branch Treasurer shall;**
- 27.14.1 keep a book of account for money received and disbursed by his Centre or Devotional Group and keep supporting receipts and vouchers for all transactions effected;

- 27.14.2 submit quarterly return of receipts and payments effected by his Centre or Devotional Group to the Central Council not later than two weeks after the end of each quarter;
- 27.14.3 keep a Register of Members and Active members as provided for under rule 26.3.2 above; and
- 27.14.4 submit an annual return of receipts and payments effected by his Centre or Devotional Group to the Central Council not later than two weeks after the end of the accounting period.
- 27.15 **The Branch Assistant Secretary and the Branch Assistant Treasurer** shall assist the Secretary and the Treasurer of their respective Centre or Devotional group and , in the absence of the Secretary or Treasurer of that Centre or Devotional Group, replace them.
- 27.16 In case of vacancies not exceeding two, in a term of office, in the Executive committee of the Centre or Devotional Group, the remaining members of the Executive Committee shall fill the vacancies by nomination from Active members of the respective Centre or Devotional Group
- 27.17 Any vacancy in excess of two at a time shall be filled by a Branch Special General Meeting convene and held not later then four weeks following the vacancy.
- 27.18 The Central Council may if it deems fit; convene any meeting of a Centre or Devotional Group including the Annual General Meeting of the respective Centre or Devotional Group.
- 27.19 The absence of a member from three consecutive Executive meetings without good or sufficient cause shall give the right to the Executive Committee of that Centre or Devotional Group to replace him by another one.

ARTICLE 28 – APPOINTMENT OF MEMBERS OF THE EXECUTIVE COMMITTEE

- 28.1 The members for the Executive Committee of a Centre or Devotional Group shall be Active members, selected by consensus from the members of the respective Centre or Devotional group. In the absence of consensus from the members, the selection shall be carried out by the show of hands.

ARTICLE 29 - MISCELLANEOUS

- 29.2 The accounting period of the Organisation shall start on 1st January and end on the 31st December except for the first accounting period, which shall start on the date of registration of the Organisation.
- 29.3 In these rules, words importing the masculine include feminine unless otherwise required by the context.

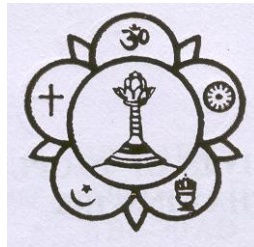
- 29.4** The handing over of all books, documents cash in hand etc., shall be effected within two weeks of the date of appointment of the newly appointed officers.

SCHEDULE A

(Article 1.5)



Emblem of the Organisation (with values)



Emblem of the Organisation (with symbols)

SCHEDULE B

(Article 4.1.1)

CHARTER

PERMANENT CHARTER granted by BHAGAWAN SHRI SATHYA SAI BABA to the SRI SATHYA SAI ORGANISATIONS, AT THE THIRD WORLD CONFERENCE DATED this 14th day of January , in the 55th year of his Advent, Anno Domini 1981. Bhagawan Shri Sathya Sai Baba OUT OF HIS infinite Grace and mercy sends Blessings to whom this Permanent Charter shall be seen, shewed or read.

WHEREAS the advent of Bhagawan Sri Sathya Sai Baba as declared by Him is for the establishment of Sanathan Dharma.

AND WHEREAS this World Organisation is a spiritual Organisation founded for the whole Mankind, not recognising any distinction or separateness on the basis of religion, caste, colour or creed.

AND WHEREAS this Organisation takes within its fold persons belonging to all religions in order to establish unity of all faiths AND WHEREAS, it is for establishing and promoting the content of such Sanathan Dharma and also to establish oneness of all thoughts that the Sri Sathya Sai Organisations are taking existence.

AND WHEREAS the most fundamental object of this Organisation as laid down by Bhagawan is to ‘ Awaken in Man the awareness of the Divinity INHERENT in him’ by propagating through practice and examples the basic principles of Sathya (Truth), Dharma (Righteousness), Santhi (Peace) and Prema (Love) set by Bhagawan Sri Sathya Sai Baba.

AND WHEREAS to experience this Divinity, mere environment and circumstances outside are not sufficient but a change in the minds of men is necessary.

AND WHEREAS the activities of the organisation are only means to the spiritual progress in the direction and which progress will ultimately enable everyone to enjoy inner peace notwithstanding the stresses and strains, the frustrations and sorrows, the defeats and successes the ups and downs of life.

AND WHEREAS to achieve maximum results towards these objectives.

IT IS HEREBY DECLARED:

- A. That this shall be the Charter governing the Sri Sathya Sai Organisations all over the world.
- B. That all office- bearers and members of this Organisation at present and all those who will join this Organisation shall be one in Deed and in Name, by the name of Sri Sathya Sai Organisations and as such, they shall be entitled to carry on the activities in the name of the Organisation.
- C. That in order to achieve the objectives as laid down herein above, the members shall follow a Code of Conduct of Sadhana(Spiritual Exercises) so that they become worthy instruments of our Divine Master in the efforts to fulfil the objectives of this Organisation.
- D. That no person shall be qualified to associate himself or herself as office-bearer or worker with this Organisation, who wilfully deviates from the Code of Conduct laid down hereinafter:

CODE OF CONDUCT

That in order to remember continuously Bhagawan's teachings and in order to put the same into practice and to be worthy instruments of our Divine Master, every member must undergo Sadhana – spiritual discipline – which should be merged with day to day life so as to make such Spiritual Exercise, a part of his or her worldly life, and every member shall make his or her “Family as a unit” for such Sadhana (Spiritual Exercise). Thus with a view to qualify to be a true member of the Organisation the following guidelines shall be followed:

1. Daily meditation and Japa
2. Devotional singing/ prayer with all members of the family once a week.
3. Participation in Sai Spiritual Education Programmes (Balvikas) by children of the family.
4. Participation in community work and other programmes of the Organisation.
5. Attendance at least once a month at Bhajan or Nagar Sankirtan organised by the Organisation.
6. Regular study of Sai literature.
7. To speak softly and lovingly with everyone.
8. Not to indulge in talking ill of others, especially in their absence.
9. Practising the principle of “ Ceiling on Desires” and utilising the savings thereby generated for service of Mankind.

Thus he or she, through practice of this Spiritual exercises, will develop the quality of selfless love, which in turn will qualify the individual to transmit to others the Divine message of Bhagawan Sri Sathya Sai Baba.

SCHEDULE C

(Article 4.1.2)

THE TEN PRINCIPLES

1. Treat as sacred the land, in which you were born. Do not bring grief to your Country
2. Respect all Religions equally.
3. Recognise the Brotherhood of Man and treat all as brothers. Love all
4. Keep your house and surroundings clean, for this will promote hygiene and health.
5. Practise Charity, but do not encourage beggars by giving money.
6. Never offer a bribe or receive a bribe
7. Curb envy and Jealousy. Expand your outlook.
8. Try and do as much as possible by yourself. Service to the society must be done personally by yourself.
9. Cultivate” Love for God and Fear of Sin” especially hatred for sin
10. Never go against the laws of the Land. Follow these diligently both in word and in spirit. Be an exemplary citizen.